BID DOCUMENTS FOR
DESIGN, SUPPLY & INSTALLATION OF RETRO
REFLECTIVE SIGNAGES OF VARIOUS ECOTOURISM
DESTINATIONS OF SIMILIPAL

OFFICE OF THE
DEPUTY DIRECTOR, SIMILIPAL NORTH WILDLIFE
DIVISION, JASHIPUR
SHORT QUOTATION CALL NOTICE

Sealed Quotations in prescribed proforma are invited from intending registered firms/manufacturers/suppliers for design, supply & installation of signage of different Ecotourism destination under Similipal at various places for wide publicity of ecotourism and development of ecotourism in Similipal. The sealed quotation shall be submitted to the Deputy Director, Office of the Deputy Director, Similipal North WL Division, Jashipur, Dist: Mayurbhanj, Pin-757091 on or before 23.02.2022 by 2.00 P.M. (in any working day) through registered post/Speed post/Courier or in person. The quotations will be opened in presence of suppliers or their authorized representatives on 23.02.2022 at 4.00 P.M. and will be finalised on the same day by the Purchase Committee. The Bidding documents with details Terms & conditions can be collected from the O/o the Deputy Director, Office of the Deputy Director, Similipal North WL Division, Jashipur, Dist: Mayurbhanj, Pin-757091 on or before 23.02.2022 by 2.00 P.M. on payment of the tender paper cost of INR 5000/- (Rupees five thousand) only. Bid documents consisting of Design, specification, the schedule of quantities and the set of terms and conditions of contract and other necessary documents can be seen in the official website: www.similipal.org from 17.02.2022 onwards.

Deputy Director,
Similipal North WL Division,
Jashipur
Scope of works.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Items</th>
<th>Items of works with specification</th>
<th>Approx. quantity</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Retro reflective Sign Board</td>
<td>Designing of content</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Retro reflective Sign Board</td>
<td>Installation of retro reflective sign made out of 6mm thick size 6’x4’ made of anti-rust sheet with content on both side displayed as on rear.</td>
<td>47 nos.</td>
<td>- Signages will be installed at visible locations along the NH/SH approaching the Ecotourism destinations of Similipal, Chowks, prominent diversions and interior roads of Similipal to guide the tourists. - The content of the signages including information regarding uniqueness and importance of the ecotourism destinations including photographs of the destinations.</td>
</tr>
<tr>
<td>3</td>
<td>Retro reflective Sign Board</td>
<td>Board to be installed at site along with two channel post (Stainless Steel) 75x40x5mm size and 12’ length painted in black enamel paint. Vertical post to be erected with 0.45x.45x0.6m pit with concrete.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Terms and Conditions:

- The sealed quotation with valid document of proof of the interested Agencies/bidder may be sent either by Registered post/ Speed Post / Courier Service or in person and should be super scribed “Quotation for Design, Supply & Installation of retro reflective Sign Boards in Similipal” on the envelope.
- The quotation paper must accompany GST Registration Certificate latest GST clearance certificate and PAN card copy of the registered Firms/Authorized Agencies/Suppliers. The same shall produce in original for verification at the time of opening of tender failing which the quotation will be rejected.
- The non-refundable tender fees of Rs.5000/- (Rupees Five Thousand only) must be submitted in the form of Demand-Draft drawn on a scheduled commercial bank in favour of “Deputy Director, Similipal North Wildlife Division, Jashipur” payable at Jashipur may be placed in an envelope.
- The sealed quotation should be submitted to the **Deputy Director, Office of the Deputy Director, Similipal North WL Division, Jashipur, Dist: Mayurbhanj, Pin-757091** on or before **23.02.2022 by 2.00 P.M.** (in any working day). The quotations will be opened in presence of suppliers or their authorized representatives on **23.02.2022 at 4.00 P.M.** and will be finalised on the same day by the Purchase Committee.
• E.M.D. (refundable) of Rs.1,00,000/- (Rupees one Lakh) only should be enclosed along with the quotation duly pledged in favour of Deputy Director, Similipal North WL Division, Jashipur, Mayurbhanj in shape Demand Draft only. EMD will be returned to the unsuccessful bidder immediately after tender process is over. EMD will be returned to the successful bidder subject to successful installation fulfilling all the term & conditions mentioned in the bidding.

• The qualified Bidder/ agency have to complete the installation work within 45 days from the date of placement of work order.

• The qualified bidder has to install the signages at various places like along the NH/SH passing through Jashipur & Baripada region, entry roads to Similipal from both end i.e Jashipur & Baripada, Chowks, prominent diversions and interior roads of Similipal for information of the tourists and guiding them into different ecotourism destinations of Similipal.

• The location details along with GPS points will be supplied subsequently before installation of the signages.

• All the signages must meet the standard dimension and specification mentioned in bidding documents. All the signages must be uniform with respect to Size and design in all locations. Any kind of variation found in this regard will not be accepted and will lead to termination of the contract. The sample design of the Display Sign Board is being attached herewith for information.

• The content design part of the signage is at the bidder scope. The photographs & other information to be placed in the content of the signage may be collected from the office of the undersigned.

• The design of the content of each signage must be approved by the undersigned well before the finalization of the same. Only after formal approval the same may be placed in the signage.

• Any firm/bidder having experience in manufacturing & supplying of such types of display Boards to Forest department/tourism Department under govt. of Odisha will be given preference while selection of the bidder.

• Bidder found lowest quoted price will be awarded with the contract. Separate work order will be issued by the undersigned in this regard for execution of the work.

• The undersigned reserves the right to accept/ reject any or all quotations without assigning any reason thereof.

******
QUOTATION

1. Name, Address, Telephone No., Fax No., e-Mail ID
   Of the Registered Firms/Authorized Dealers/Agencies/Suppliers:

2. Registration Details:
   (a) Give name of the Act under which registered:
   (b) Registration No. and Date of Registration:
   (c) Period up to which valid:

3- Date of Establishment:

4- PAN (Evidence to be attached):

5- GSTIN (Evidence to be attached):

6- Details of VAT / GST paid in last three years (Evidence to be attached):

7- Details of Income Tax Returned filed in last 3 years (Evidence to be attached):

8- LATEST TAX CLEARANCE CERTIFICATE FROM COMPETENT AUTHORITY
   (Evidence to be attached):

9- Rate Quoted

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Items</th>
<th>Quantity</th>
<th>Price per unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Retro reflective Sign Board</td>
<td>47 nos.</td>
<td></td>
</tr>
</tbody>
</table>

Certified that the rate quoted above includes all taxes, transportation, loading & unloading cost etc. No extra amount, whatsoever it may be, shall be charged at any point of time.

Signature:
Name:
Designation:

*****